



COURSE OUTLINE: PMC400 - PROJ. MNGT. CO-OP

Prepared: Brent Pusch

Approved: Martha Irwin, Dean, Business and Information Technology

Course Code: Title	PMC400: PROJECT MANAGEMENT COOP
Program Number: Name	2179: ADVANCE PRO MGT-STRA
Department:	BUSINESS/ACCOUNTING PROGRAMS
Academic Year:	2024-2025
Course Description:	<p>A co-op work term provides an experiential opportunity to the Advanced Project Management student. The paid work term provides the opportunity to develop and implement tools and techniques within a variety of project management functions allowing students to apply learned concepts and principles. Students will integrate their theoretical knowledge and technical skills with career opportunities.</p> <p>It is the student's responsibility to secure their own co-op position, and this co-op must be approved prior to entering semester four.</p>
Total Credits:	10
Hours/Week:	20
Total Hours:	280
Prerequisites:	BCH102, EDO001, PMC201, PMC202, PMC203, PMC204, PMC205, PMC301, PMC302, PMC306, PMC307
Corequisites:	There are no co-requisites for this course.
Vocational Learning Outcomes (VLO's) addressed in this course:	2179 - ADVANCE PRO MGT-STRA
Please refer to program web page for a complete listing of program outcomes where applicable.	VLO 1 Manage the scope, cost, timing, and quality of the project at all times focused on project success as defined by project stakeholders
	VLO 2 Align the project to the organization's strategic plan, quality assurance processes and business justification throughout its lifecycle
	VLO 3 Implement project management knowledge processes, lifecycle and concepts, tools and techniques in order to achieve project success as defined by the stakeholder(s)
	VLO 4 Adapt projects in response to issues that arise internally and externally providing creative and flexible solutions
	VLO 5 Interact with team and stakeholders in a professional manner, respecting differences to ensure a collaborative project environment
	VLO 6 Manage communications to ensure timely and appropriate generation, collection, dissemination, storage and disposition of project information to aid in the achievement of project objectives
	VLO 7 Implement general business concepts, practices, and tools to facilitate project success
	VLO 8 Adapt project management and leadership style to meet the needs of stakeholders from multiple sectors of the economy (i.e., consulting, government, arts, media)
	VLO 9 Apply project management practices to the launch of new programs, initiatives, products, services, and events relative to the needs of stakeholders



	<p>VLO 10 Develop a comprehensive project plan that includes planning and control procedures, resource management, and risk management plans</p> <p>VLO 11 Ensure compliance with ethical and professional standards within a Canadian context when managing projects</p> <p>VLO 12 Integrate inclusive practices from a Canadian perspective to support equity and participation of diverse stakeholders when managing projects</p> <p>VLO 13 Challenge personal assumptions and encourage the expression of all points of view to examine issues through various lenses for decision making</p>												
Essential Employability Skills (EES) addressed in this course:	<p>EES 1 Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.</p> <p>EES 2 Respond to written, spoken, or visual messages in a manner that ensures effective communication.</p> <p>EES 4 Apply a systematic approach to solve problems.</p> <p>EES 5 Use a variety of thinking skills to anticipate and solve problems.</p> <p>EES 6 Locate, select, organize, and document information using appropriate technology and information systems.</p> <p>EES 7 Analyze, evaluate, and apply relevant information from a variety of sources.</p> <p>EES 8 Show respect for the diverse opinions, values, belief systems, and contributions of others.</p> <p>EES 9 Interact with others in groups or teams that contribute to effective working relationships and the achievement of goals.</p> <p>EES 10 Manage the use of time and other resources to complete projects.</p> <p>EES 11 Take responsibility for ones own actions, decisions, and consequences.</p>												
Course Evaluation:	<p>Satisfactory/Unsatisfactory & A minimum program GPA of 2.0 or higher where program specific standards exist is required for graduation.</p>												
Course Outcomes and Learning Objectives:	<table border="1"> <thead> <tr> <th>Course Outcome 1</th> <th>Learning Objectives for Course Outcome 1</th> </tr> </thead> <tbody> <tr> <td>1. Identify a current project that supports operational planning and contributes to organizational success.</td> <td>1.1 Implement project strategies to assist with project completion. 1.2 Utilize various project tools to assist with the project life cycle. 1.3 Demonstrate the use of project principles throughout the project lifecycle.</td> </tr> <tr> <th>Course Outcome 2</th> <th>Learning Objectives for Course Outcome 2</th> </tr> <tr> <td>2. Demonstrate the skill of reflection as a tool to enhance work experiences and lifelong learning.</td> <td>2.1 Analyze learning opportunities through reflection activities such as Socratic journals and debriefing. 2.2 Self-evaluate and transfer learning through reflection to present and future experiences.</td> </tr> <tr> <th>Course Outcome 3</th> <th>Learning Objectives for Course Outcome 3</th> </tr> <tr> <td>3. Produce work outcomes that display capability and</td> <td>3.1 Demonstrate the skills necessary to successfully meet the needs and requirements of the employer.</td> </tr> </tbody> </table>	Course Outcome 1	Learning Objectives for Course Outcome 1	1. Identify a current project that supports operational planning and contributes to organizational success.	1.1 Implement project strategies to assist with project completion. 1.2 Utilize various project tools to assist with the project life cycle. 1.3 Demonstrate the use of project principles throughout the project lifecycle.	Course Outcome 2	Learning Objectives for Course Outcome 2	2. Demonstrate the skill of reflection as a tool to enhance work experiences and lifelong learning.	2.1 Analyze learning opportunities through reflection activities such as Socratic journals and debriefing. 2.2 Self-evaluate and transfer learning through reflection to present and future experiences.	Course Outcome 3	Learning Objectives for Course Outcome 3	3. Produce work outcomes that display capability and	3.1 Demonstrate the skills necessary to successfully meet the needs and requirements of the employer.
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	competence in the areas relevant to the chosen industry.	3.2 Demonstrate professionalism and adherence to workplace standards, consistent with the rules and regulations of the employer.
	Course Outcome 4	Learning Objectives for Course Outcome 4
	4. Demonstrate employment readiness through the acquisition of soft skills needed to succeed in the workplace.	4.1 Display professional work habits such as consistent attendance, punctuality, appearance reflective of norms/expectations of the organization 4.2 Demonstrate the ability to initiate and sustain effective and respectful collegial working relationships. 4.3 Create and maintain active and consistent participation in the workplace
	Course Outcome 5	Learning Objectives for Course Outcome 5
	5. Demonstrate effective time management skills and organizational skills.	5.1 Be punctual and have consistent attendance while on placement. 5.2 Demonstrate initiative and self-direction by taking on portions of projects. 5.3 Complete tasks on time using project scheduling techniques.
	Course Outcome 6	Learning Objectives for Course Outcome 6
6. Prepare and use professional written, verbal and nonverbal communication while at work.	6.1 Evaluate and act upon constructive feedback given by supervision. 6.2 Communicate respectfully, positively, and openly without judgment or personal bias. 6.3 Communicate professionally through the use of written documents.	

Evaluation Process and Grading System:

Evaluation Type	Evaluation Weight
Professional skills - Co-op passbook	100%

Date:

June 9, 2024

Addendum:

Please refer to the course outline addendum on the Learning Management System for further information.

